



UTILIZING YOUR PARALEGAL EFFECTIVELY

Approved for 2 CLE Credits

Wednesday, March 14, 2012

10:00 a.m. – 12:00 p.m.

Location: Chester County Bar Association, Lower Level

**15 W. Gay St.,
West Chester, PA 19380**

Attorney Fee:

\$60 CCBA Members / \$75 Nonmembers

Mail form & payment to:

Chester County Bar Association
15 W. Gay St., 2nd Floor, West Chester, PA

Paralegal Fee:

\$28 CCPA Members / \$36 Nonmembers

Mail form & payment to:

Chester County Paralegal Association
P.O. Box 295, West Chester, PA



Formal Education

What paralegal students are taught

Presented by intellectual property paralegal Wendy Reczek, a 2008 graduate of Villanova University's ABA-approved paralegal program. Wendy is President of Chester County Paralegal Association (CCPA).

In the Trenches

What paralegals can do and what they should not do

Presented by generalist paralegal Lynn Rohr, the Executive Assistant to Counsel to the Board (SEPTA). Lynn is CCPA's primary representative to the Keystone Alliance of Paralegal Associations.

Enhancing Profitability

Practical considerations for utilizing your paralegal

Presented by securities and annuities paralegal Maureen O'Hara of ING U.S. Maureen is the Scholarship Chair of CCPA.

Name: _____

PA ID #: _____ Phone #: _____

E-Mail: _____

CREDIT CARD #: _____ Exp. Date: _____

Visa / MC / AXP (circle one)

Name / Billing Address: _____

Date: _____ Signature: _____

Total to be charged \$ _____ OR Amount of Check \$ _____

Make Checks payable to: *Chester County Bar Association OR Chester County Paralegal Association (respectively)*